

# Price list 2018



wakatobi

## Experience Wakatobi your way

Everyone's notion of a dream Wakatobi vacation differs. Simply select your Resort and/or Yacht accommodation choices from our vacation packages; decide on your package duration, choose your flight dates and add in the activity package you desire. Typically, the number of activity days will be one day fewer than the overall number of nights of your stay. Our pricing allows you to decide which components are important to you, and that is what you purchase.

And if there is anything else that we can do to make your trip special, let us know. We love to personalize, be it for a celebration, special occasion or simply to complete your dream vacation.

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*All prices are in US Dollars*

## Resort accommodation/packages

Adult per person per night	Twin share	Single occupancy	Additional adult
The Ultimate 2 Plus (Two-bedroom Pool Villa)	1,145*	1,990	490
The Ultimate 2 (Two-bedroom Pool Villa)	845*	1,550	490
The Ultimate 1 (One-bedroom Villa)	625	1,110	340
Gold Standard (Ocean Bungalow)	395	655	250
The Essentials (Palm Bungalow)	315	520	250

\* Twin share price is per person per night for each of the first two guests in bedroom one. Additional Guests (i.e. in the second bedroom) pay the additional adult rate.

### The Ultimate 2 Plus – package includes:

- Butler (Private Resort Experience Manager)
- Daily private boat
- One daily spa treatment per guest
- Two PDEMs (Private Dive Experience Manager) for the first two guests; a third is added for two additional adult guests
- One Fluo experience or test drive of Seacam/Canon 5D UW setup for two dives

### The Ultimate 2 – package includes:

- Butler (Private Resort Experience Manager)
- One PDEM (Private Dive Experience Manager) for the first two guests; a second is added for additional adult guests
- One Fluo experience or test drive of Seacam/Canon 5D UW setup for two dives

### The Ultimate 1 – package includes:

- Butler (Private Resort Experience Manager)
- One PDEM (Private Dive Experience Manager)
- One Fluo experience or test drive of Seacam/Canon 5D UW setup for two dives

### All resort categories include:

- VIP greeting and assistance upon your arrival in Bali
- Your resort accommodation
- Free WiFi high speed internet access via satellite
- In-room amenities such as minibar, coffee pot, towels, hair dryer & safe
- Delicious & varied gourmet meals (breakfast, lunch, dinner) & care to cater to special diets
- 24 hours tea / brewed coffee / hot chocolate / drinking water, and daily snacks
- Daily turndown service
- Aromatherapy bath products in all rooms
- Optional Village Tour on last day
- No fuel surcharges / park fees

## Resort accommodation/packages (continued)

<b>Child per child per night sharing room with 2 adults</b>	<b>Age 0 - 3</b>	<b>Age 4 - 9</b>	<b>Age 10 - 13</b>	<b>Age 13 - 16</b>
Two-bedroom Pool Villa	90	140	190	240
One-bedroom Villa	90	140	190	240
Ocean Bungalow	50	90	140	190
Palm Bungalow	50	90	140	190

We welcome families to Wakatobi and are always ready to entertain younger guests for diving, snorkeling, or simply with dedicated childcare services while you dive. Please contact us for more details.

## Pelagian luxury dive yacht accommodation

Adult per person per night	Twin share	Single occupancy	Additional adult
Master suite	590	980	n/a
Superlux cabin	480	810	340
Deluxe cabin	380	660	n/a
Standard cabin	335	560	n/a

Full charter per day, up to ten guests, in Wakatobi area	Rate
Full charter	4,195

### All Pelagian categories include:

- VIP greeting & assistance upon your arrival in Bali
- Your chosen accommodation on Pelagian
- In-room amenities such as towels and hair dryer
- Delicious and Varied gourmet meals (breakfast, lunch and dinner) with care to cater to special diets
- 24 hours tea / coffee / hot chocolate / drinking water, and daily snacks
- Daily turndown service
- Aromatherapy bath products in all cabins
- Optional Village Tour on last day
- No fuel surcharges / park fees for cruises in Wakatobi

Child per child per night with accompanying adult(s)	Age 0 - 11	Age 12 - 13	Age 13 - 16
Master Suite	n/a	315	420
Superlux Cabin	n/a	265	350
Deluxe Cabin	n/a	215	290
Standard Cabin	n/a	190	250

Children over the age of 12 are welcome on the luxury dive yacht Pelagian.  
Children under 12 are allowed only on exclusive charters; please inquire.

## Private Air Charter

Adults	
Bali-Wakatobi and return	
Resort/Pelagian Guests 3+ nights stay (subsidized price)	725†
Resort/Pelagian Guests <3 nights stay and non-guests*	1,285

Children	Age 0 - 3	Age 4 - 9	Age 10 - 16
Bali-Wakatobi and return			
Resort/Pelagian Guests (subsidized price)	10%‡	80%‡	100%‡

† Base price for standard fare, actual price varies based on demand.

\* Subject to availability, price applicable to adults and children.

‡ As percentage of actual standard fare.

Individual charter is possible, subject to aircraft availability, from US\$18,500 per flight

### Private air charter includes:

- Round trip direct flight from Bali to Wakatobi's private airstrip
- Full international luggage allowance, with resort credits available for travelling light
- Pre-flight VIP lounge access
- In-flight snack and hot/cold non-alcoholic beverages
- Transfer from airport to resort by boat
- Assistance with all check-in luggage, right through to your room / cabin

## Activity packages

Dive Unlimited		Per day US\$
<p><b>Resort</b></p> <ul style="list-style-type: none"> <li>3 x 70-minute guided boat dives on world-class protected reefs, unlimited shore diving with shore supervision and tender boat drop off</li> </ul>	PRE-BOOKED	195
<p><b>Pelagian</b></p> <ul style="list-style-type: none"> <li>4 x 70-minute guided dives from twin-engine tenders on world-class protected reefs</li> </ul>	BOOKED IN RESORT (BASED ON AVAILABILITY)	220 + VAT
<p><b>Both include:</b></p> <ul style="list-style-type: none"> <li>Tanks, weights &amp; weight belt</li> <li>Snacks, drinks and towels provided on the boats.</li> <li>Full portorage for dive gear / cameras.</li> <li>Dive valet for rinsing and drying gear.</li> <li>A substantial contribution to our award winning conservation programme</li> </ul>		

Dive Light		Per day US\$
<p><b>Resort</b></p> <ul style="list-style-type: none"> <li>2 x 70-minute guided boat dives on world-class protected reefs</li> </ul>	PRE-BOOKED	150
<p><b>Pelagian</b></p> <ul style="list-style-type: none"> <li>2 x 70-minute guided dives from twin-engine tenders on world-class protected reefs</li> </ul>	BOOKED IN RESORT (BASED ON AVAILABILITY)	175 + VAT
<p><b>Included:</b></p> <ul style="list-style-type: none"> <li>Tanks, weights &amp; weight belt</li> <li>Snacks, drinks and towels provided on the boats.</li> <li>Full portorage for dive gear / cameras.</li> <li>Dive valet for rinsing and drying gear.</li> <li>A substantial contribution to our award winning conservation programme</li> </ul>		

## Activity packages (continued)

Snorkel Unlimited		Per day US\$
<p><b>Resort</b></p> <ul style="list-style-type: none"> <li>3 x 70-minute guided boat snorkels on world-class protected reefs, unlimited shore snorkeling with shore supervision and tender boat drop off</li> </ul> <p><b>Pelagian</b></p> <ul style="list-style-type: none"> <li>4 x 70-minute guided snorkels from twin-engine tenders on world-class protected reefs</li> </ul> <p><b>Both include</b></p> <ul style="list-style-type: none"> <li>Weights &amp; weight belt</li> <li>Snacks, drinks and towels provided on the boats.</li> <li>Full portorage for snorkel gear / cameras.</li> <li>Valet for rinsing and drying gear.</li> <li>A substantial contribution to our award winning conservation programme</li> </ul>	<p>PRE-BOOKED</p> <p>BOOKED IN RESORT (BASED ON AVAILABILITY)</p>	<p>145</p> <p>170 + VAT</p>

Snorkel Light		Per day US\$
<p><b>Resort</b></p> <ul style="list-style-type: none"> <li>2 x 70-minute guided boat snorkels on world-class protected reefs</li> </ul> <p><b>Pelagian</b></p> <ul style="list-style-type: none"> <li>2 x 70-minute guided snorkels from twin-engine tenders on world-class protected reefs</li> </ul> <p><b>Included:</b></p> <ul style="list-style-type: none"> <li>Weights &amp; weight belt</li> <li>Snacks, drinks and towels provided on the boats.</li> <li>Full portorage for dive gear / cameras.</li> <li>Dive valet for rinsing and drying gear.</li> <li>A substantial contribution to our award winning conservation programme</li> </ul>	<p>PRE-BOOKED</p> <p>BOOKED IN RESORT (BASED ON AVAILABILITY)</p>	<p>110</p> <p>130 + VAT</p>



## Activity packages (continued)

Kite Surfing		Per day US\$
<b>Resort</b> <ul style="list-style-type: none"> <li>Kite surfing is available June - September. We provide easy access to kiting spots and an on-site kite instructor. Please inquire with your guest experience consultant or with our Bali team at office@wakatobi.com</li> </ul>	PRE-BOOKED	140
	BOOKED IN RESORT (BASED ON AVAILABILITY)	165 + VAT

## Children – Diving &amp; Snorkeling activity packages

Diving and Snorkeling activity packages are available for those aged 10+ in the resort and 12+ on Pelagian. Standard rates apply (see pages 7-8)

Children – Resort only per child per day	Age 0 - 3	Age 4 - 9	Age 10 - 13	Age 14 - 16
Kids Club (both sessions)	n/a	45	45	n/a
Baby sitting (eight hours)	30	30	n/a	n/a
Private Dive Experience Manager *	n/a	n/a	225	225

\* Please enquire with us, if your child will require this service



## Private dive/snorkel experience manager (continued)

PDEM or PSEM per dive	US\$
* Bookable only in resort, based on availability	100 + VAT

**NB: All bookings made/paid for in resort are subject to +10% VAT**

Technical CCR Private Dive Experience Manager (Tech CCR PDEM)	Per dive US\$
Dives max 30 m, air diluent, non decompression with Technical CCR PDEM	180 up to 200 min
Dives max 45 m, air diluent, decompression with Technical CCR PDEM	195 up to 200 min.
Dives max 60 m, Mixed Gas diluent, decompression with Senior Technical CCR PDEM	225 up to 150 min.
Dives max 100 m, Advanced Mixed Gas diluent, decompression with Senior Technical CCR PDEM	260 up to 150 min.

NB - Technical CCR Personal Dive Experience Managers are subject to availability and price depends on level of dive complexity

Note: pricing is per half day, payable onsite.

TPDEM includes time for CCR related preparations and maintenance.

## Fluo diving, Private boat hire

Fluo diving	Per person US\$
Fluo-diving 1:1 ratio	220
Fluo-diving 2:1 ratio	160
Fluo-Snorkel Experience 1:1 ratio	180
Fluo-Snorkel Experience 2:1 ratio	120

Private boat	Per day US\$
Includes Captain and crew, drinks, snacks and choice of locations (Private Dive Experience Manager not included and must be booked separately)	495
NB Subject to availability. Choice of location is subject to weather and distance from the resort.	

## Technical and rebreather packages/consumables

Nitrox fills	Per day US\$
Unlimited Fills	25
Nitrox Light (for Dive Light packages)	18

Advanced Nitrox packages	Per day US\$
PACKAGE A: for 2 mixes (Air or 32% bottom mix + 40% shallow mix) including pony tank (3-6 litre 40%) and regulator rental	49
PACKAGE B: for 2 mixes (Air or 32% bottom mix + 100% O2 deco mix) including O2 tank (3 litre O2) and oxygen regulator rental	79
PACKAGE C: for 3 mixes (Air or 32% bottom mix + 40% deep stop mix + 100% O2 for decompression) including pony tanks (3-6 litre 40%, 3 litre O2) and regulator rentals.	95

Rebreather packages	Per day US\$
<b>SCR Diving</b> SCR package/day includes: 5lb/2.25kg Sofnolime 408, 50 cbf tanks with NITROX fills (up to 40%)	55
<b>CCR Diving</b> Air Diluent (max 45 m) CCR package/day includes: 5lb/2.25kg Sofnolime 797, Alu tanks 2 ltr or 3 ltr, air diluent, Oxygen fills, rental bail out tank with air or Nitrox fill (up to 40%) 3 ltr, 4.5 ltr or 6 ltr, including regulator with pressure gauge.	70
<b>Trimix (max 60 m) CCR package/day includes:</b> 5lb/2.25kg Sofnolime 797 Alu tanks 2 ltr or 3 ltr, with Oxygen fills, 1 daily average 16/25 Trimix diluent fill, rental bailout tanks with Trimix 16/25 and Nitrox 40% (each 4.5 ltr or 6 ltr).	115
<b>Advanced (max 100 m) Trimix CCR package/day includes:</b> 5lb/2.25kg Sofnolime 797, Alu tanks 2 ltr or 3 ltr, with Oxygen fills, 1 daily average 10/50 Trimix diluent fill, rental DIN bailout tanks with average Trimix 13/33 and Nitrox 40% (each 6 ltr or 7.5 ltr).	150
Additional Sofnolime per pound, all above packages	10

NB - Rebreather packages are in addition to standard dive package

## Diving courses

Private courses	US\$
Bubblemaker/Discover Scuba (try dive, confined water only)	130
Discover Scuba Diving (DSD) (includes theory, confined water instruction and one open water dive (shore dive or taxi dive)	230
Repeat DSD dive (per dive) (Can be shore, taxi-dive or boat dive)	130
PADI Open Water Diver (One-on-one scuba course with an experienced dive instructor. Course includes materials, theory, confined water sessions, 4 open water course-related dives and full certification. Course should take 4 days).	1,490
OWD Referral 1 (One-on-one referral scuba course with an experienced dive instructor. Course includes confined water skill circuit, 4 open water course-related dives and full certification. Theory is conducted prior to arrival at the resort and guest/student will be required to provide all student records supplied by their former instructor. Course should take 3 days).	1,190
OWD Referral 2 (One-on-one referral scuba course with an experienced dive instructor. Course includes 4 open water course-related dives and full certification. Theory and confined water skill sessions are conducted prior to arrival at the resort and guest/student will be required to provide all student records supplied by their former instructor. Course should take 2 days).	890
Upgrade Scuba Diver to PADI OW Diver certification (Includes all course materials, theory, confined water skill circuit and lessons, 2 Open water dives & full certification)	550
Advanced Open Water Course (Includes lecture sessions, 5 'specialty' dives from dive boats and/or on the House Reef. Requires 2 days.)	895
PADI Rescue Diver Course - (not recommended due to pristine diving conditions in Wakatobi, please contact the resort for details)	
NITROX - SDI (online course)	145
NITROX - PADI (standard course)	160
NITROX - TDI (basic technical diving course)	200
2 dive Specialty courses (1 day / dive package to be added to price)	300
3 or 4 dive Specialty course: (1-2 days / dive package to be added to price)	500

1. Course prices are per person and include instruction, course materials and certification. Prices may change based on diver knowledge, experience and additional/special needs.
2. Courses available on request and are only guaranteed if pre-booked directly 60 days prior to departure. Please inquire at [office@wakatobi.com](mailto:office@wakatobi.com).
3. Management reserves the right to refuse any dive course request.
4. Following an OWD course, new divers may require a private dive guide (at the instructor's discretion).

## Equipment rental

Dive equipment rental	Per day US\$
FULL SNORKEL EQUIPMENT (Mask, Fins, Booties, Snorkel, Wetsuit)	14
FULL DIVE EQUIPMENT (BCD, Regulator, Dive Computer, Mask, Fins, Booties, Snorkel & Wetsuit)	30
REGULATOR (incl. Octopus, SPG, Inflator) or BCD ALONE	14
Mask & Snorkel, Fins, or Rash vest/Hood ALONE	6
Wetsuit ALONE	10
Dive Computer - Uwaterc Prime, Suunto Gekko, Mares Puck pro	15
Dive Computer - Uemis with sender	25
Torch WiseDive	25 (15/dive)
Pony Tank (incl. regulator)	15
OLYMPUS ACTION VIDEO CAMERA (Advanced booking recommended. Inquire at office@wakatobi.com)	50
COMPACT HD VIDEO CAMERA & HOUSING (Advanced booking recommended. Inquire at office@wakatobi.com)	75
Canon 5D mark 2/3 in Seacam Housing, Strobe, Macro/Fisheye (Advanced booking recommended)	250
Olympus Tough TG3 with Sola Light	50
Evolution CCR* (incl. ADV, tempstik, full software for Vision electronics) rental per day	158
Evolution CCR* (without Vision Electronics Lid, bring your own) rental per day	98

\* we are only able to rent our units to a qualified rebreather diver who requires our gear as their own equipment has failed

Please Note – We offer top-quality dive gear for incredibly reasonable rental prices as a reflection of our desire to reduce the need for guests to be burdened by expensive international excess luggage charges, and also to lower the baggage weights of our guests on our own charter aircraft. Equipment lost or broken will be charged at replacement price.

## Equipment rental (continued)

Spare parts	US\$
Dive Computer Battery	10
Regulator Mouthpiece	10
Mask / Fin Strap	10
Low / High - Pressure Hose	60

Lost rental items	US\$
Weight belt	15
Weights per kg	12
Weight pocket	50
Surface marker buoy	25
Mask	70
Snorkel	25
Fins, closed heel	200
Fins, open heel	250
Regulator (full set)	550
BCD	400
Torch	900
Dive Computer	550



## Extended stay, loyalty and other benefits

Wakatobi provides numerous opportunities for guests to realize significant savings on their stay:

### Extended Stays:

The average Wakatobi vacation is 10 nights; Guests staying for an extended package benefit from a reduction from both Vacation and Activity Packages. Stays of more than 7 nights receive a 5% reduction. Stays of more than 14 nights received a 10% reduction. Child Care / Kid's Club are exempt from extended stay reductions.

Extended stay reductions apply to both resort and Pelagian dive yacht stays.

### Loyalty Reductions:

Repeat visitors can also enjoy an additional graded loyalty reward of 5%, 10% or 15% for second, third and subsequent visits respectively.

### Early Payments:

For timely bank transfers, we offer an attractive early payment reduction:

- ❖ Settle in full by bank wire more than 12 months prior to your package departure date, and earn a 5% reduction from your total invoice.
- ❖ Settle in full by bank wire more than 9 months out, and save a total of 4%.
- ❖ Settle in full by bank wire more than 6 months out, and save a total of 3%.

Your balance payment is due to arrive with us no later than 90 days prior to departure. Providing your wired balance payment arrives with us more than 90 days ahead of your departure, you can still earn a 2% reduction from your invoice total.

NB these reductions are not accumulative. Should you choose to settle in full ahead of the normal payment schedule, and benefit from the early payment reduction of 3%, 4% or 5%, this is the total reduction extended. The 2% is included within the reduction already offered, not an additional reduction.

Please inquire for additional information – [office@wakatobi.com](mailto:office@wakatobi.com)

# Terms and conditions

**Any payment made prior to service delivery constitutes acceptance of the stated terms and conditions**

**Flight dates, package prices and terms and conditions are subject to change at any time without prior notice**

**All inclusions are subject to substitutions.**

## 1.0 TERMS AND CONDITIONS FOR INDIVIDUAL BOOKINGS

### 1.1 Payment Terms:

Individual Bookings are subject to the following Payment Terms:

Upon placing a booking, an invoice will be issued for the Resort / Yacht package, the Diving and/or snorkeling inclusions, and the round trip air transfers\*

In the event the Pelagian Package may embark or disembark in a port other than Wakatobi, and use Public Air Transfers, the air transfers may be invoiced at a later date.

- A deposit payment of 25% of the total value of the booking will be required within 10 days of issuing the invoice.
- The remaining balance payment will be due to arrive with us no later than 90 days prior to the package departure date.

We offer an incentive (worth 2% of the invoice total) to those clients who meet the payment schedule, and settle by (international) bank transfer.

All Payments should be transacted in US Dollars, except by prior arrangement.

We are unable to block spaces indefinitely without the security of timely payments. As such, in certain circumstances, in the event payments are not settled by the payment due date (as outlined above), we retain the right to amend / cancel a reservation, without refund.

### 1.2 Early Payment terms

Individual Bookings are entitled to the following Early Payment Incentives for settling ahead of the usual payment schedule, (as outlined above):

Early Payment Incentives are offered to those clients who settle in full, in one single transaction by a pre-agreed payment due date, and settle by (International) Bank Transfer.

## Terms and conditions (continued)

Early Payment Incentives are offered on the costs of the Resort / Yacht package, the Diving and/or snorkeling inclusions, and the round trip air transfers\*

Air transfers for Pelagian Cruises starting / ending outside of Wakatobi may be invoiced at a later date.

- We offer an incentive worth 5% of the package price (inclusions as above) for any payments received in full more than 12 months prior to the package departure date.
- We offer an incentive worth 4% of the package price for any payments received 9 – 12 months prior to the package departure date.
- We offer an incentive worth 3% of the package price for any payments received 6 – 9 months prior to the package departure date.
- To those guests who choose not to pay in advance, and benefit from the early payment incentives outlined above, we offer an incentive worth 2% of the package price. This reduction is offered to guests who settle the 25% confirmation deposit on time, and transfer the balance payment to arrive with us no later than 90 days prior to travel. (This incentive applies to payments made by (International) Bank Transfer only, and is offered instead of the 3%, 4% or 5% reductions outlined above (for an early payment) This 2% reduction is not offered in addition to the 3%, 4% or 5%.)

### 1.3 Cancellation policy:

Once in a while, circumstances in the lives of our guests may prevent their travel at short notice. Due to the way our operations work, we are invariably unable to re-sell such spaces, and depending on the notice offered with a cancellation, we levy a graded cancellation charge.

While we sympathise with guests, we are not in a situation where we can be held responsible should a problem befall our guests in advance of travel. Rare is the case our guests are left nursing a financial loss as in almost all cases, a comprehensive travel insurance policy can be called upon to reimburse any such expenses.

- Cancellations made after payment of the initial 25% confirmation payment has been received, and in advance of 91 days prior to the package departure date are subject to a cancellation charge of 50% of all monies received. (50% of all monies received should equal 12.5% of the invoice total).
- Cancellations made between 46 – 90 days prior to departure are subject to a cancellation charge of 25% of the invoice total (25% of the invoice total should be equal to the value of money received at the time the booking was placed).

## Terms and conditions (continued)

- Cancellations made 45 days or fewer prior to the package departure date forfeit all monies paid.

We strongly recommend that all guests protect their investment by securing a fully comprehensive travel insurance policy.

*We pledge that we will invest all funds the company receives through cancellation charges into our Ground Breaking Collaborative Reef Conservation Programme.*

## 2.0 TERMS AND CONDITIONS FOR GROUP BOOKINGS

### 2.1 Definition of a Group

- Group Bookings are defined as bookings of a minimum of nine (9) and a maximum of twenty (20) participants, booking as a single, cohesive unit.
- Group Bookings will be invoiced as a Group; Invoices will be sent to an appointed Group Leader; All payments must be collected by the Group Leader, and then forwarded to us.
- Group Bookings are entitled to one complimentary Resort / Pelagian package (and Diving and/or Snorkeling Inclusion) for every nine full paying guests. The complimentary package(s) will be in the lowest accommodation category booked.
- Bookings for Groups of more than 20 participants may be subject to case-specific terms.

### 2.2 Group Payment Terms

Group Bookings are subject to variable payment terms depending on how far in advance bookings are placed, prior to the package departure date

#### **Early Bird Group Payments.**

Early Bird Groups are defined as a booking of 9 - 20 participants who book 15 months or more in advance of travel.

#### **Standard Group Payments.**

Standard Groups are defined as a booking of 9 - 20 participants who book 10 - 15 months prior to travel.

#### **Short Lead-time Group Payments.**

Late-booking Groups are defined as a booking of 9 – 20 participants who book fewer than 10 months in advance of travel.

## Terms and conditions (continued)

### **Early-Bird Group Payments.**

Early Bird Groups are defined as a booking 9 - 20 participants who book 15 months or more in advance of travel, and are subject to the following payment schedule:

- An initial payment of USD 250 per space is required within 10 days of the invoice being issued.
- In the event the group booked 18 months or more prior to departure, a second payment of USD 250 per space is required no later than 15 months prior to travel
- No later than 12 months prior to travel, 25% of the full invoice total should have been paid.
- The final balance payment is due to arrive with us no later than 90 days prior to travel.

### **Standard Group Payments:**

Standard Groups are defined as a booking of 9 - 20 participants who book 10 - 15 months prior to travel, and are subject to the following payment schedule:

- An initial payment of USD 250 per space is required within 10 days of the invoice being issued.
- The balance payment to make up a full 25% deposit is required within 45 days of the initial invoice being issued (generally within 45 days of placing the booking).
- The final balance payment is due to arrive with us no later than 90 days prior to travel.

### **Short Lead-time Group Payments:**

Short Lead-time Groups are defined as a booking of 9 – 20 participants who book fewer than 10 months in advance of travel, and are subject to the following payment schedule:

- An initial *non-refundable* payment of 25% of the invoice total is required within 10 days of the invoice being issued.
- The balance payment is due to arrive with us no later than 90 days prior to travel.

For groups booking at the new (2013) rates, an incentive (worth 2% of the invoice total) is available to

All groups who meet the payment schedule for their initial deposit, any interim payments (as applicable) and the balance payment are eligible for a prompt payment reduction (worth 2% of the invoice total) providing the funds arrive with us on time, by international wire transfer.

All Payments should be transacted in US Dollars, except by prior arrangement.

In order to ensure we operate with a viable occupancy, we are unable to block group spaces indefinitely without the security of timely payments in adherence to the payment schedule as described on the invoice. As such, in certain circumstances, in the event payments are not settled by the payment due dates, we retain the right to amend / cancel a reservation, without refund.

## Terms and conditions (continued)

### 2.3 Group Cancellation Policy

We recognise that the structure of a group booking can sometimes change between the time the booking is placed, and the date of departure.

We offer graded adjustment / cancellation charges, depending on the scale of any changes made, and how far in advance of the date of departure such changes occur.

Should an adjustment in the number of participants result in group numbers falling below the complimentary space criterion, the offered comp-spot entitlement will no longer apply.

Groups are strongly recommended to seek insurance coverage to protect against the group size reducing in size / the outright cancellation of the group.

#### **a) Early-Bird Groups and Standard Groups are subject to the following terms:**

Adjustments to the allocation made 12 months in advance of date of departure:

- Adjustment of the allocation incurs no charges if changes are made more than 12 months in advance of travel (changing room types, reducing numbers of spaces taken).

Adjustments to the allocation made 6 – 12 months in advance of date of departure:

- Adjustments / Returned spaces of no more than an accumulative total of 25% of the total booking are accepted, without charge. Funds already received will be credited in full to the remaining spaces in the group booking.
- A reduction of between 25% - 50% of the total booking allocation will forfeit 12.5% of the total invoice value for those spaces returned. These funds are not transferable to other bookings in the group.
- A reduction of more than 50% of the total booking allocation will result in total loss of all funds paid to this point. These funds are not transferable to other bookings in the group.

Adjustments of the allocation that are made between 3 – 6 months prior to departure:

- Adjustments made 3 – 6 months prior to departure result in the loss of 25% of the invoice value for those spaces returned. These funds are not transferable to other bookings in the group.

Adjustments of the allocation made between 45 – 90 days prior to departure:

- Adjustments made between 45 – 90 days prior to departure will result in forfeiture of 50% of the invoice value for those spaces returned. These funds are not transferable to other bookings in the group.

Adjustments made fewer than 45 days prior to departure:

- Adjustments made fewer than 45 days prior to departure result in full forfeiture of the invoice value of all spaces returned. These funds are not transferable to other bookings in the group.

## Terms and conditions (continued)

### **b) Short Lead-time Groups are subject to the following terms:**

Adjustments to the allocation made 3 – 10 months in advance of date of departure:

- Adjustments made 3 – 10 months prior to departure result in the loss of 25% of the invoice value for the spaces that are returned. These funds are not transferable to other bookings in the group.
- Adjustments of the allocation made between 45 – 90 days prior to departure:
- Adjustments made between 45 – 90 days prior to departure will result in forfeiture of 50% of the invoice value of any spaces returned. These funds are not transferable to other bookings in the group.
- Adjustments made fewer than 45 days prior to departure:
- Adjustments made fewer than 45 days prior to departure result in full forfeiture of the invoice value of all spaces returned. These funds are not transferable to other bookings in the group.

*We pledge that we will invest all funds the company receives through cancellation charges into Our Ground Breaking Collaborative Reef Conservation Programme.*

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